

## How do I apply for a license or permit?

For a Building, Engineering, Fire or Planning Permits (or to submit an Enforcement complaint):

Start by clicking on **Create An Application by Address** and do the following:

1. Under the **Enter Work Location** header enter the street number in the **Street No. From** dialogue box.
2. Disregard the **Street No. To** dialogue box.
3. Enter the street name in the Street Name dialogue box (Spell out street names that have a numerical name. For example, use “Ninth Street” instead of “9<sup>th</sup> Street”.
4. Click **“Search.”**

**Create an Application by Address**    Search Applications

Please search and select one work location to see available services.

### Enter Work Location

\* Street No.: 2825 - To    Direction: --Select--    \* Street Name: longley    Street Type: --Select--

Unit Type: --Select--    Unit No.:    City:    State: --Select--    Zip:   

**Search**    **Clear**

- a. If one address is validated, then proceed with step 4.
- b. If more than one valid address is associated with your search location, choose **“Select”** under the **Action** tab.

Select one address(2 items):  
Showing 1-2 of 2

Address	Description	City	State	Zip	Parcel	Owner	Action
2825 LONGLEY LN A RENO 89502		RENO		89502			Select
2825 LONGLEY LN RENO 89502		RENO		89502			Select

4. A list of general permit types available online for the jurisdiction within which the address is located will appear at the bottom of the screen.

6. Expand the general permit type by selecting the “caret” symbol to the left of the permit type. Select which specific permit you would like to apply for.
7. Click on “**Continue Application**” and follow the step-by-step instructions on each following page to complete the permit application.

▼ **Building**

- City of Reno - Water Heater
- City of Reno - Re-Roofing Permit

▶ **Enforcement**  
Submit a complaint.

▶ **Health**

[Continue Application](#)

For a Business License or a Health Permit or to submit a code enforcement complaint:

Start by clicking on “**Create An Application by Agency**” and do the following:

1. Under the Select Services header, expand the general permit type (Licenses for Business License, Health for Health permits and enforcement for Health and unincorporated County Code complaints).
2. Select the specific license or permit you would like to apply for, or select the agency to file the complaint with. You can choose multiple licenses or permits and you will be guided through the application process for each license or permit type. You can also choose more than one agency for filing complaints.
3. Click on “Continue Application” or “Continue Complaint” and follow the step-by-step instructions on each following page to complete the application or complaint. You may be required to enter a work location (see the above steps for other permits), contact lists, or your Nevada Business License ID.

## Select Services



Search

- ▶ **Building**
- ▶ **Enforcement**  
Submit a complaint.
- ▶ **Engineering**
- ▶ **Fire**
- ▶ **Health**
- ▼ **Licenses**
  - City of Reno - Annual License Application
  - City of Reno - Quarterly License
  - City of Reno - Quarterly Gaming License
  - City of Reno - Temporary Permit Application
  - City of Reno - Utility Franchise Application
  - City of Sparks - Alcohol License Application
  - City of Sparks - Annual License Application
  - City of Sparks - Gaming License Application
  - City of Sparks - Quarterly License Application
  - City of Sparks - Utility License Application
  - Washoe County - Annual License Application
  - Washoe County - Gaming License Application
  - Washoe County - Medical Marijuana License Application
  - Washoe County - Quarterly License Application
  - Washoe County - Temporary License Application
  - Washoe County - Utility License Application
- ▶ **Planning**
- ▶ **Other**

Continue Application